

GUIDE TO FORMS: ARCHITECTURAL AND EXTERIOR CHANGE REQUESTS

Select the type of change and the project cost you are considering, the guide below will indicate the appropriate submittal form to use for your project.

TYPE OF CHANGE	PROJECT COST	ARC SUBMITTAL FORM TO USE <i>(Click on the highlighted Form below for a direct link to that form.)</i>	NONREFUNDABLE REVIEW FEE
<ul style="list-style-type: none"> New home construction Major remodeling or addition projects 	\$200,000 or greater	FORM 1: <ul style="list-style-type: none"> New Home Construction (New Builds or Rebuilds): <i>Project requires a \$7,500 Refundable Security Deposit</i> Major Remodeling or Addition Projects: <i>Project requires a \$5,000 Refundable Security Deposit</i> <i>*Estimated Approval Time: 4 Weeks</i>	\$5,500.00
<ul style="list-style-type: none"> Major exterior changes Additions 	Greater than \$25,000 but less than \$200,000	FORM 2: Major Exterior Architectural Changes or Addition Projects <i>*Estimated Approval Time: 4 Weeks</i>	\$1250.00
<ul style="list-style-type: none"> Minor exterior architectural changes <i>such as adding driveway pavers, enclosing a patio, adding an outdoor grill/fire pit, etc.</i> 	Greater than \$5,000 but less than \$25,000	FORM 3: Mid-Sized Exterior Architectural Changes <i>*Estimated Approval Time 4 Weeks :</i>	\$300.00
<ul style="list-style-type: none"> Small architectural projects <i>such as upgrading a front entry door or garage doors, updating architectural details, adding sunshades, and other minor exterior changes</i> 	Less than \$5,000	FORM 4: Small Exterior Architectural Changes <i>*Estimated Approval Time: 1 Week</i>	\$150.00
<ul style="list-style-type: none"> Exterior repaint projects including repainting with a new or existing color 	N/A	FORM 5A: Exterior Painting <i>*Estimated Approval Time 1 Week:</i>	\$65.00
<ul style="list-style-type: none"> Exterior Roof Recoats – White roof coatings are prohibited. 	N/A	FORM 5B: Roof Recoat <i>*Estimated Approval Time 1 Week:</i>	\$65.00
<ul style="list-style-type: none"> ALL large-scale landscape projects that change the exterior appearance of the house or property ✓ <i>NOTE: Small scale projects such as adding or replacing a few plants, shrubs or trees do not require a submittal for approval</i> ALL landscape lighting projects that change the exterior appearance of the house or property 	Requiring Approval: ALL landscape projects greater than \$5,000 ■ ALL landscape lighting projects regardless of cost	FORM 6: Major Landscape Renovation and Landscape Lighting Renovation <i>*Estimated approval time: 4 Weeks</i>	\$350.00
<ul style="list-style-type: none"> Solar energy device projects <i>such as photovoltaic panels, solar collectors, heat exchangers and related storage systems</i> 	N/A	FORM 7: Solar Energy Devices <i>ARC Approval Not Required, Information Kept on File</i>	N/A
<ul style="list-style-type: none"> Satellite dish projects <i>such as the installation of a satellite dish or antenna</i> 	N/A	FORM 8: Satellite Dish/Antenna <i>ARC Approval Not Required, Information Kept on File</i>	\$25
<ul style="list-style-type: none"> Temporary Dumpsters 	N/A	FORM 9: Dumpsters placed on property must be submitted and approved.	N/A
<ul style="list-style-type: none"> Variances 	N/A	FORM 10: If requesting an ARC variance to the Board of Directors.	\$300.00